

K-12 Student TAP card Application

The K-12 TAP Card Program allows students in grades K-12 to qualify for reduced fares on TAP-participating transit agencies. Call 866.TAPTOGO for additional information.

Application instructions

- > All applicants are required to complete **SECTIONS 1, 2** and **3** of this application.
- > Photo ID or school ID may be required for pass purchase on TAP for students in grades 9-12.

SECTION 1 – Applicant information

_____ Last Name	_____ First Name	_____ Middle Name or Initial
_____ Street Address		_____ Apt #
_____ City, State, Zip		_____ Birth Date
_____ E-mail		_____ Telephone Number
_____ Name of School		
_____ School Street Address		_____ City, State, Zip

SECTION 2 – Eligibility criteria

Complete appropriate grade level information below.

- ☐ Student 9-12
Student 9-12 TAP cards are only valid when accompanied by a current school photo ID or other valid photo ID.
- > Please indicate grade of current enrollment: _____ (for example: 9th grade)
 - > Please indicate month of promotion to next grade, which is the last month of your **current** school year: _____ (for example: June)
- ☐ Student K-8
Students K-8 may be required to show a school photo ID with their TAP card. Check with your local transit agency.
- > Please indicate grade of current enrollment: _____ (for example: 5th grade)
 - > Please indicate month of promotion to next grade, which is the last month of your **current** school year: _____ (for example: June)

Both K-8 and 9-12 students must be enrolled in an accredited elementary, junior high or high school in Los Angeles County. Applicants must include one of the following documents listed below.

- _____ Current report card (photocopy)
- _____ Current school ID (photocopy)
- _____ Computer printout showing enrollment units and/or in-class schedule (photocopy)
- _____ Letter on a school letterhead with original signature of school official

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Dates to apply

Qualified K-12 applicants may submit applications for a K-12 Student TAP card at any time during the year. This TAP card will expire upon 8th or 12th grade graduation (as appropriate) or every three years (whichever occurs first).

SECTION 3 – Signature

I understand that I may lose the use of my Reduced Fare TAP card if I misuse the card, or if I mark, tag, or damage transit agency property. I understand that my TAP card is non-transferable. I hereby certify that the information provided above is true and correct.

Applicant Signature

Date

Submitting your application

A completed application contains the following:

> A completed application form: **SECTIONS 1, 2** and **3**.

> One of the following documents:

_____ Photocopy of current report card

_____ Photocopy of current school ID

_____ Photocopy of class schedule and/or printout showing enrollment units

_____ Letter on a school letterhead with original signature of school official

You may submit your completed application packet in person at any of the Metro Customer Centers listed below, call your local transit agency for information on customer centers in your area, or mail to:

> TAP Reduced Fare Office

One Gateway Plaza
Mail Stop 99-PL-4
Los Angeles, CA 90012-2952

K-12 Student TAP cards will be mailed to eligible applicants within 20 business days after verification has been completed. Please allow additional time for mailed applications. Applications are for internal use only and will not be subject to public review. The K-12 Student TAP card is non-transferable.

Metro Customer Centers

Baldwin Hills/Crenshaw

3650 Martin Luther King Blvd
Ste 189
Los Angeles, CA
Tuesday-Saturday, 10am-6pm

East Los Angeles

4501 B Whittier Blvd
Los Angeles, CA
Tuesday-Saturday, 10am-6pm

Union Station East

One Gateway Plaza
Los Angeles, CA
Monday-Friday, 6am-6:30pm

Wilshire/Vermont

3183 Wilshire Blvd
Ste 174
Los Angeles, CA
Monday-Friday, 10am-6pm

Lost, stolen or destroyed TAP cards

> Call TAP Regional Office at 866.TAPTOGO (866.827.8646).

> A non-refundable, \$5 replacement fee applies.

For more information

Visit taptogo.net or call 866.TAPTOGO.